

# **BY-LAW NO. 7**

## **SOUTH AFRICAN INTRUDER DETECTION SERVICES ASSOCIATION**

### **REQUIREMENTS FOR A SPECIALISED SECURITY SERVICE**

**March 2012**

#### **FOREWORD**

The purpose of By-Law 7 is to determine a set of minimum standards and requirements pertaining to those members who operate a specialised security service and who are offering, to members of the public, a valuable and important service of an extremely dangerous nature. In providing such a service the Specialised Service companies are putting themselves and their staff at great risk and it is therefore essential that certain minimum standards are achieved for the protection of both the member company, its Officers, its clients and members of the public.

With due regard being given to the exigencies of its business and to circumstances beyond its control, the duty requirement of the Specialised Service company is to provide a tactical approach in its mission to minimise the risk of loss, injury or damage caused by transporting, surveillance, protection, burglary or attack, with no warranty or guarantee whatsoever that the said Service company will succeed in its mission.

Specialised Services for the purpose of this by-law will include all armed reaction services not covered by Bylaw 3, and shall include the following services: Asset in Transit Services, Bank Security, Close Protection Services (where vehicles are used), Surveillance Services (where vehicles are used), or any other security service involving the use of vehicles and such service does not fall within the ambit of By-law 3.

**The requirements of this category of membership are dealt with under separate headings:**

1. Premises
2. Specialised Security Member
3. Personnel
4. Specialised Equipment
5. Vehicles
6. Firearms
7. Training
8. Dispatch Base
9. Administration
10. Communications
11. Contracts

#### **Abbreviations:**

- SSM : Specialised Security Member  
SSO : Specialised Security Officer  
Act : The Private Security Industry Regulatory Act 56 of 2001  
ID : Identity Document  
SV : Specialised Vehicle  
SS : Specialised Service  
PSIRA : Private Security Industry Regulatory Authority

#### **1. PREMISES**

- 1.1 The premises from which the SSM operates must comply with local municipal regulations regarding the operation of such a business and proof of this must be made available.
- 1.2 Where domestic premises are used for satellite bases these must provide a dedicated sector for business and operational purpose and must comply with local municipal and health regulations.
- 1.3 A satellite base is a premise where Specialised Vehicles (SV) park when out of service, or changeovers take place.
- 1.4 Caravans may not be used as a base of any sort.

#### **2. SPECIALISED SECURITY MEMBER**

- 2.1 The SSM must be registered, or be a division of a business, registered with the relevant authorities.

#### **3. PERSONNEL**

- 3.1 All partners, directors and employees must be registered individually with the PSIRA as specified by the Act.

##### **3.1.1 Specialised Security Officers (SSO)**

- 3.1.1.1 The SSO must provide proof that he is authorised to practice as an SSO when prescribed by statute.

- 3.1.1.2 Where required the SSO must display proof of identity on his person while on duty or while in uniform. The ID should be in the form of a tag or laminated plastic card and should display the following:-

Name  
Photograph  
Company name and telephone number  
PSIRA registration number (personal)  
Cards Expiry date  
I.D. Number

- 3.1.2 The SSO must comply with the Firearms Control Act 60 of 2000, Section 9 or as amended.  
3.1.3 The SSO must be issued with a suitable bullet-resistant vest of approved design to be either worn by him or available to him while on duty.

#### **4 SPECIALISED SECURITY OFFICERS EQUIPMENT**

- 4.1 While on duty an officer must all times have at least the following equipment with him:-  
4.1.1 Firearm  
4.1.2 Black pen  
4.1.3 Watch  
4.1.4 Pocket Book  
4.1.5 Bullet Resistant Vest  
4.1.6 I.D. Card  
4.1.7 Drivers Licence

#### **5 SPECIALISED VEHICLES (SV)**

- 5.1 A SV is a vehicle that is solely dedicated to the purpose of providing the specialised security service and specifically excludes the use of that SV for the purpose as set out in By-law 3.  
5.2 Subject to the operational area of the SSM, the SSM must have a minimum of two (2) SV's, fully equipped, with a minimum of one (1) fully equipped stand-by SV.

#### **5.3 The SV may be clearly marked with:-**

- 5.3.1 The Members' name  
5.3.2 Members' Logo  
5.3.3 Telephone number  
5.3.4 Specialised security service type

- 5.4 Where a vehicle roof light is used, this must comply with the Road Traffic Ordinance Act.  
5.5 SV's used for asset transit, bank security or any other service where constant communication with a central station is required, shall be permanently fitted with a two-way radio.  
5.6 It is recommended that every SV be fitted with a GPS tracking device.  
5.7 SV's must at all times have sufficient fuel to complete their duties.  
5.8 It is the company's responsibility to discipline staff members as far as obeying road traffic rules.  
5.9 SV's must at all times be in good mechanical condition, and be of the correct type for the specialised service being offered.  
5.10 Code 3 vehicles are not permitted as SV's.  
5.11 It is recommended that SV's not be older than three years or exceed 250 000km.  
5.12 Stand-by SV's must not be less than one per ten (10) SV's operating at any one given moment.  
5.13 Stand-by SV's must be parked at a satellite or dispatch base, and may not be used for any other purpose.  
5.14 Stand-by SV's must be parked at such a satellite or dispatch base, that if needed, to reach the area to be deployed in within 60 minutes.  
5.15 It is recommended that the SV's be equipped with an all-purpose SABS approved fire extinguisher.  
5.16 Spare wheel, jacks and wheel spanners must be available at all times.  
5.17 SV's must be refuelled within its service area.

#### **6 FIREARMS**

- 6.1 The firearm calibre issued to an SSO shall not be less than 9mm Parabellum (9x19) or 38 Special (.38) calibre.  
6.2 All requirements regarding member's firearms must be read in conjunction with the Fire Arms Control Act 60 of 2001 and does not supersede any part thereof.  
6.3 SSO's may be issued non-lethal firearms in conjunction with lethal firearms, but never be issued with non-lethal firearms only.

- 6.4 If and when a new or current member applies for special security service approval, and such member is not in possession of licensed firearms, the member may be approved for this service subject to the following conditions:
  - 6.4.1 Proof of purchase of firearms must be submitted to SAIDSA;
  - 6.4.2 Proof of licence application for purchased firearms must be submitted to SAIDSA;
  - 6.4.3 Monthly status reports obtained from the central firearm registrar must be submitted to SAIDSA;
  - 6.4.4 The words "armed" may not appear on any vehicle or literature of the member;
  - 6.4.5 The member may not advertise an "armed" service.
  - 6.4.6 It is the member's duty to inform the client of the fact that non-lethal services are delivered until the approval of firearm licences.
  - 6.4.7 The member must make use of non-lethal firearms during this period.
  - 6.4.8 Should for whatever reason the application for licences not be granted, the member will immediately inform SAIDSA, and approval for this service will automatically be withdrawn.

## **7 TRAINING**

- 7.1 Initial training shall be carried out in terms of the legislation as determined by the controlling body.
- 7.2 Regular firearms training shall be carried out in accordance with PSIRA requirements.
- 7.3 The firearm qualifications of the SSO's and that of the instructor shall be kept on record and made available for inspection by SAIDSA.
- 7.4 Every SSO must qualify with the Member's firearm as per PSIRA requirements.
- 7.5 It is recommended that SSO's do first aid and defensive driving courses.

## **8 DISPATCH BASE**

This requirement is only applicable to the member where constant communication between the SSO and a central station is required.

- 8.1 **Construction**  
The requirements must meet with those of SAIDSA By-Law 1 for approved Central Stations.
- 8.2 **Equipment**  
All equipment pertaining to rendering of an effective service must meet with the same requirements as those of SAIDSA By-Law 1 for approved Central Stations.

## **9 ADMINISTRATION**

- 9.1 A register must be maintained and kept up-to-date in the dispatch base containing information on each SSO, which may be required in the event of the death or injury of an SSO.
  - 9.1.1 Name
  - 9.1.2 I.D. No
  - 9.1.3 Next-of-kin and telephone number

## **10 COMMUNICATIONS**

- 10.1 Communication with the SV must be via two-way radio.
- 10.2 It is recommended that a second means of communication should be used as a back-up for when the SSO is away from the SV or if the two-way radio malfunctions or is occupied.

## **11 CONTRACTS**

- 11.1 A legal contract shall be entered into with the client.
- 11.2 The contract shall not guarantee a specific reaction time.
- 11.3 The contract shall state that the objective of the specialised service (SS) is to minimise the risk of loss, injury or damage by theft, burglary or attack and not to guarantee exclusion of any of the aforementioned.
- 11.4 Every SSM must have adequate public liability insurance.
- 11.5 The SSM Company must comply with the Sectoral Determination in relation to Provident Fund Benefits.